

Enable Automatic E-mail Check and Desktop Notifications

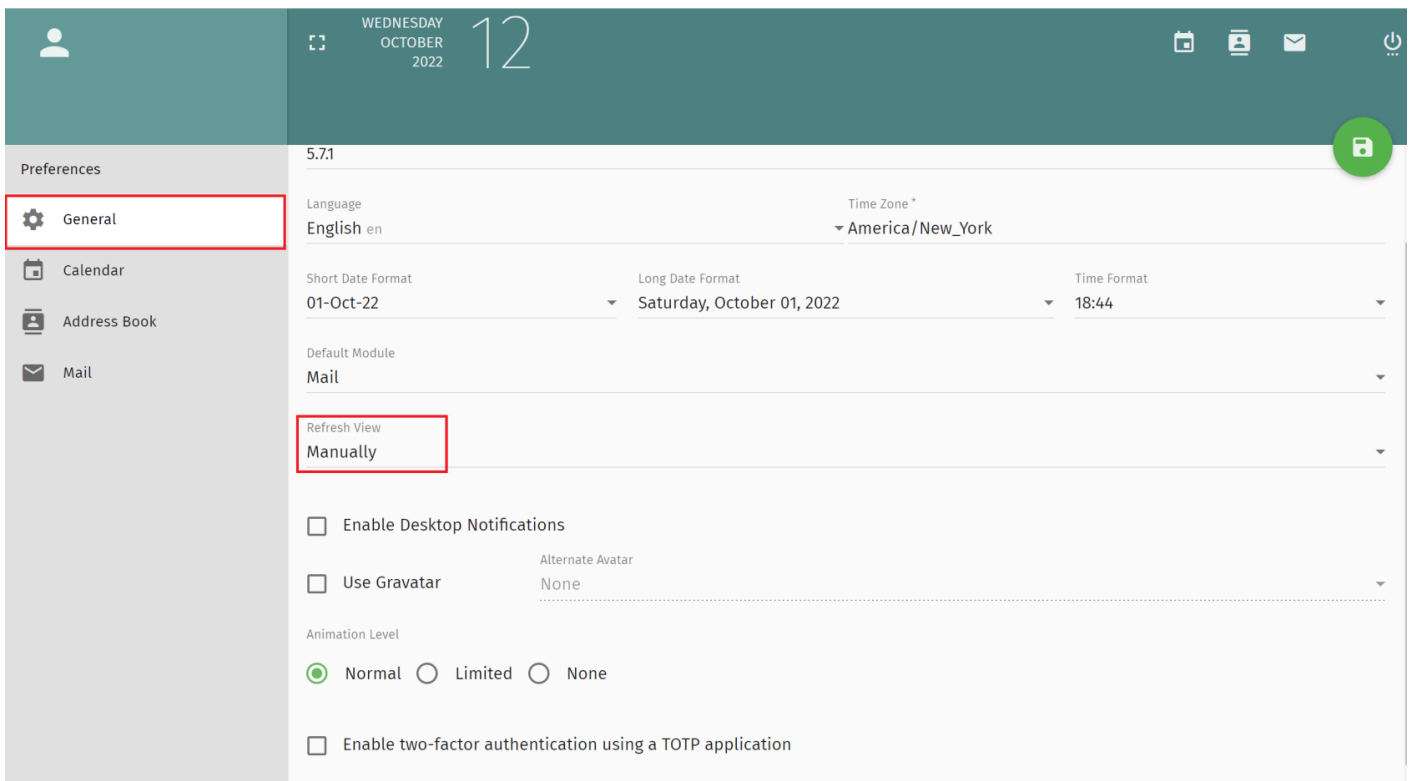
- Login to your webmail and click the  icon on the top left (**Figure 1**):

Figure 1



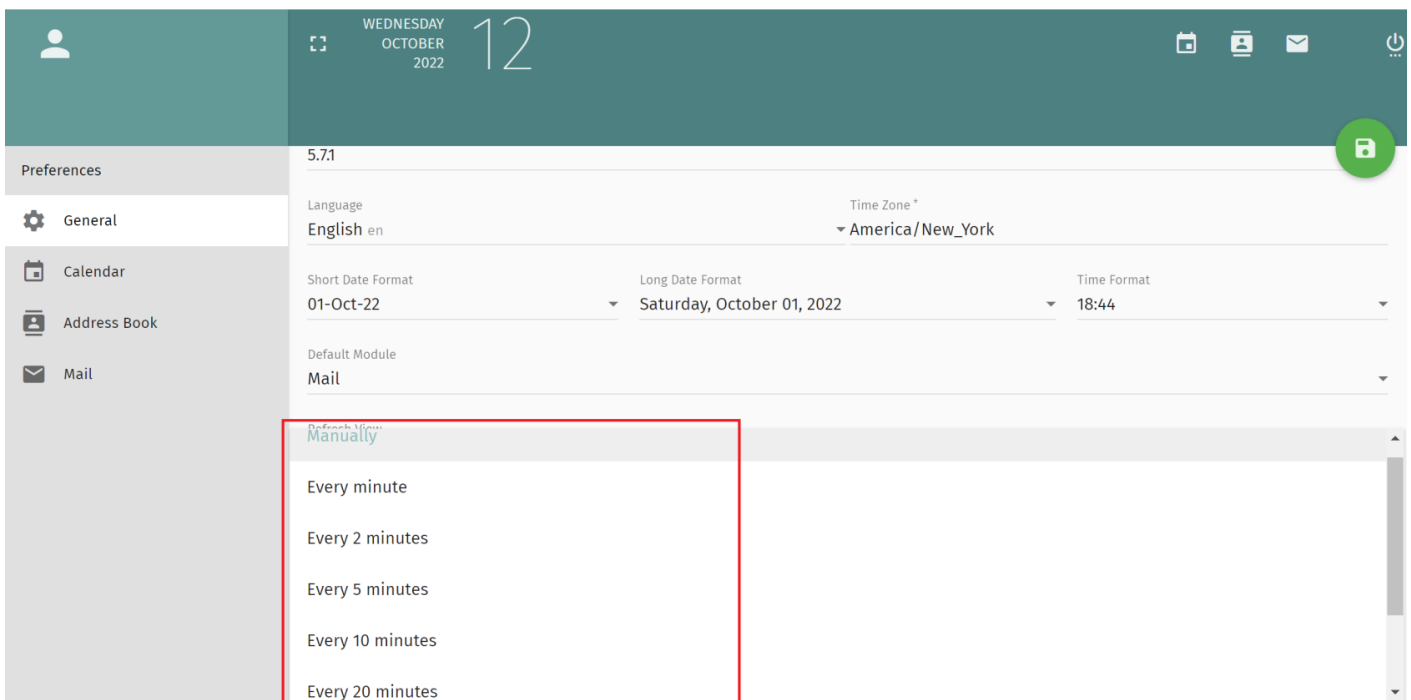
- Under the **General** section, click on the **Refresh View** drop-down (**Figure 2**).

Figure 2



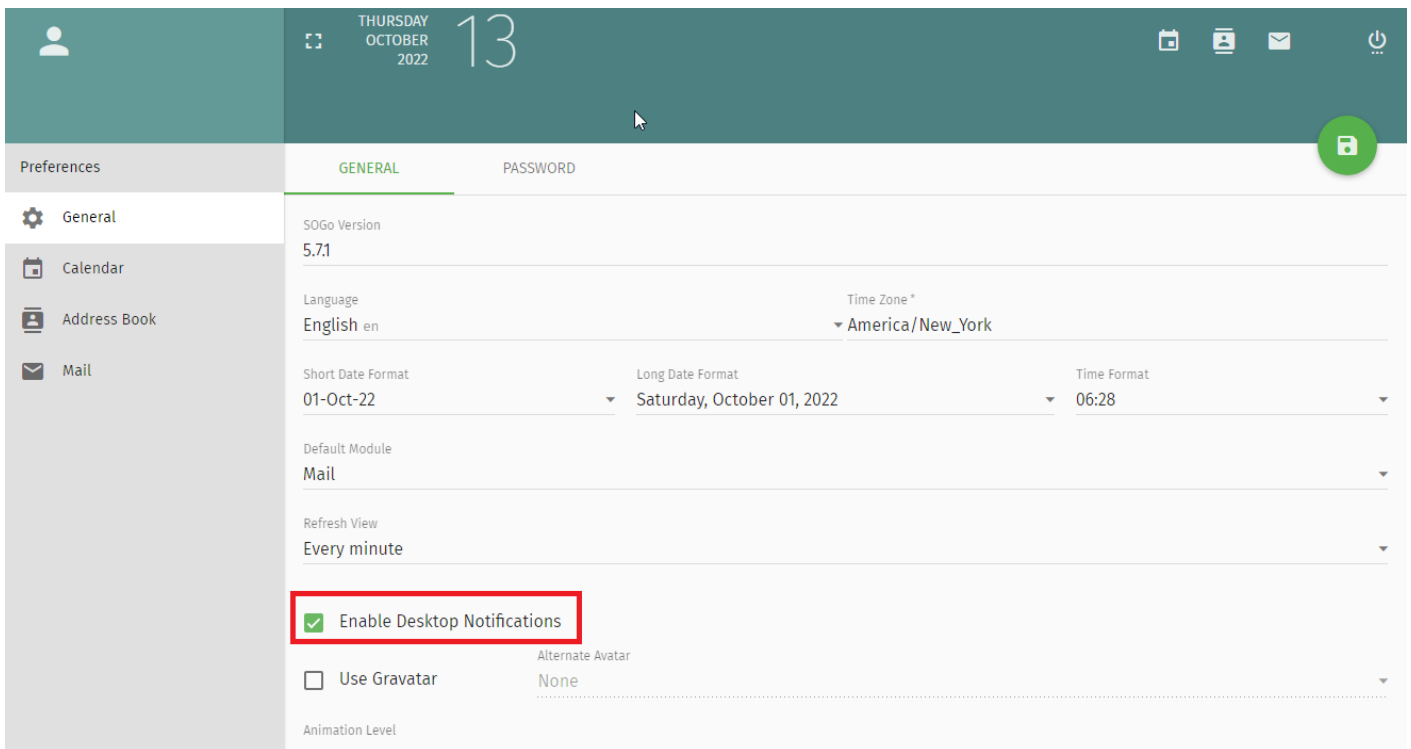
- On the resultant menu, select how often you would like the browser to automatically refresh and check for new e-mail (**Figure 3**).

Figure 3



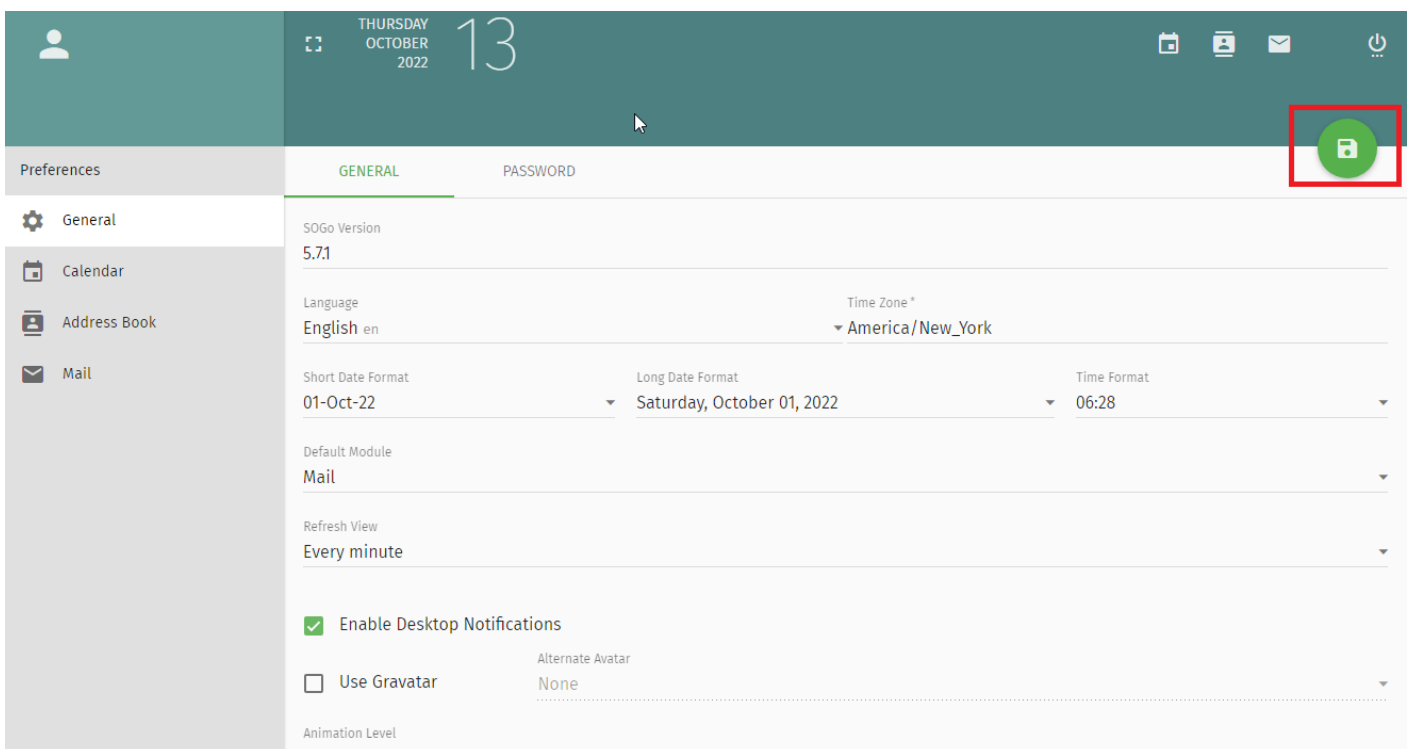
- Place a checkmark on the **Enable Desktop Notifications** checkbox field (**Figure 4**).

Figure 4



- Click the save button on the upper-right of your screen to save your changes (**Figure 5**).

Figure 5



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