

Sender Filters

Sender Filters permits you to either Block or Allow sender email addresses or sender domains. Setting an action of ALLOW will only bypass the sender in the Spam filter. E-mails with banned files or malware will still be blocked. Only your Hermes SEG Administrator can set to allow for those types of e-mails.

Add Email Address

- Click the **Add Sender** button and in the resultant window enter an e-mail address in the **Sender E-mail Address or Domain** field, select either **Allow** or **Block** in the **Select Action to Take** drop-down and click the **Submit** button (**Figure 1**):

Figure 1

Add Sender

⚠ Adding a "." in front of a domain name (Example: .domain.tld), will encompass that domain and all subdomains

Sender E-mail Address or Domain

someone@domain.tld

Select Action to Take

Allow ▼

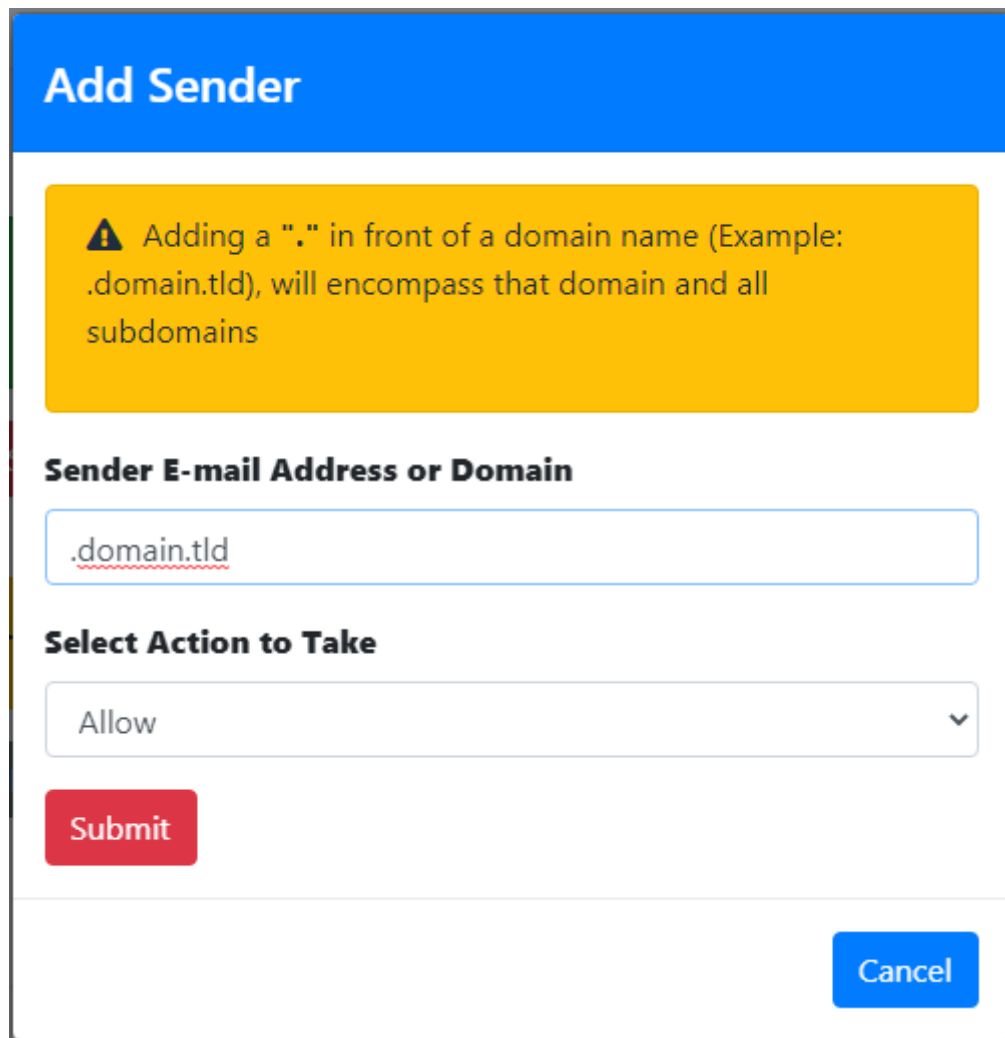
Submit

Cancel

Add Domain

- Click the **Add Sender** button and in the resultant window enter a domain in the **Sender E-mail Address or Domain field**, select either **Allow** or **Block** in the **Select Action to Take** drop-down and click the **Submit** button. If you wish to include all the sub-domains under a root domain then you would simply enter a (.) dot in front of the domain. For example, if you want to include all the sub-domains for **domain.tld**, you would simply enter **.domain.tld** (note the . in front of the domain) (**Figure 1**).

Figure 1



Add Sender

⚠ Adding a "." in front of a domain name (Example: .domain.tld), will encompass that domain and all subdomains

Sender E-mail Address or Domain

.domain.tld

Select Action to Take

Allow ▼

Submit

Cancel

Delete Sender

- Place a checkmark on the sender(s) you wish to delete and click the **Delete Sender(s)** button (**Figure 1**):

Figure 1

Sender Filters

Home / Sender Filters

[+ Add Sender](#)

[Delete Sender\(s\)](#)

⚠ Adding a sender with an **ALLOW** action will only bypass the sender in the Spam filter. E-mails with banned or malware attachments will still be blocked.

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Show entries

Search:

<input type="checkbox"/>	Sender	Receiver	Action
<input checked="" type="checkbox"/>	someone@domain.tld	someone@domain.tld	ALLOW
<input type="checkbox"/>	@.domain.tld	@.domain.tld	ALLOW
	Sender	Receiver	Action

Showing 1 to 2 of 2 entries

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- On the resultant **Delete Sender(s)** confirmation window, click the **YES** button to delete or **NO** to cancel (**Figure 2**).

Figure 2

Delete Sender(s)

Are you sure you to delete the sender(s) you have selected? This action is irreversible!

[Yes](#) [No](#)

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