Sender Filters

Sender Filters permits you to either Block or Allow sender email addresses or sender domains. Setting an action of ALLOW will only bypass the sender in the Spam filter. E-mails with banned files or malware will still be blocked. Only your Hermes SEG Administrator can set to allow for those types of e-mails.

Add Email Address

- Click the **Add Sender** button and in the resultant window enter an e-mail address in the **Sender E-mail Address or Domain field**, select either **Allow** or **Block** in the **Select Action to Take** drop-down and click the **Submit** button (**Figure 1**):

Figure 1
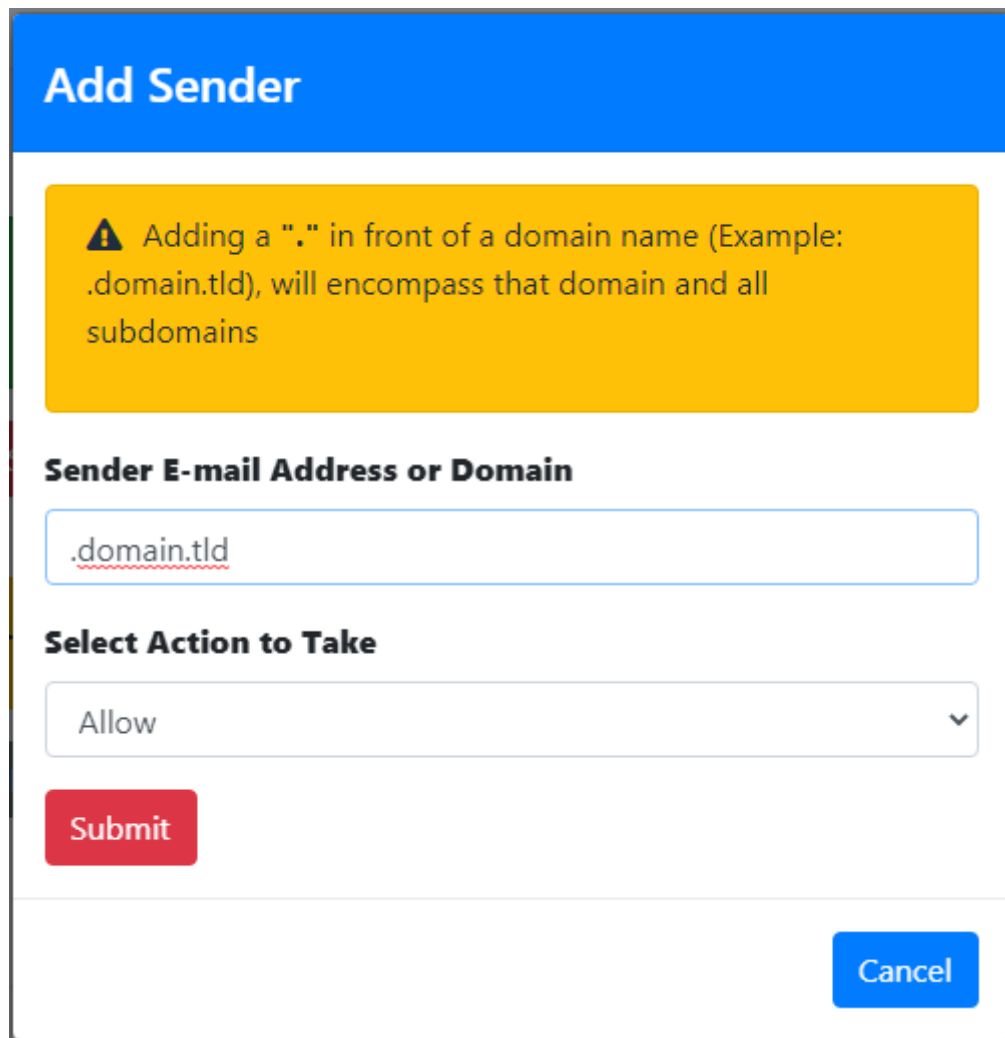
Add Domain

- Click the **Add Sender** button and in the resultant window enter a domain in the **Sender E-mail Address or Domain field**, select either **Allow** or **Block** in the **Select Action to Take** drop-down and click the **Submit** button**.** If you wish to include all the the sub-domains under a root domain then you would simply enter a (**.**) dot in front of the domain. For example, if you want to include all the sub-domains for **domain.tld**, you would simply enter **.domain.tld** (note the **.** in front of the domain) (**Figure 1**).

Figure 1

Delete Sender

- Place a checkmark on the sender(s) you wish to delete and click the **Delete Sender(s)** button (**Figure 1**):

Figure 1

- On the resultant **Delete Sender(s)** confirmation window, click the **YES** button to delete or **NO** to cancel (**Figure 2**).

Figure 2
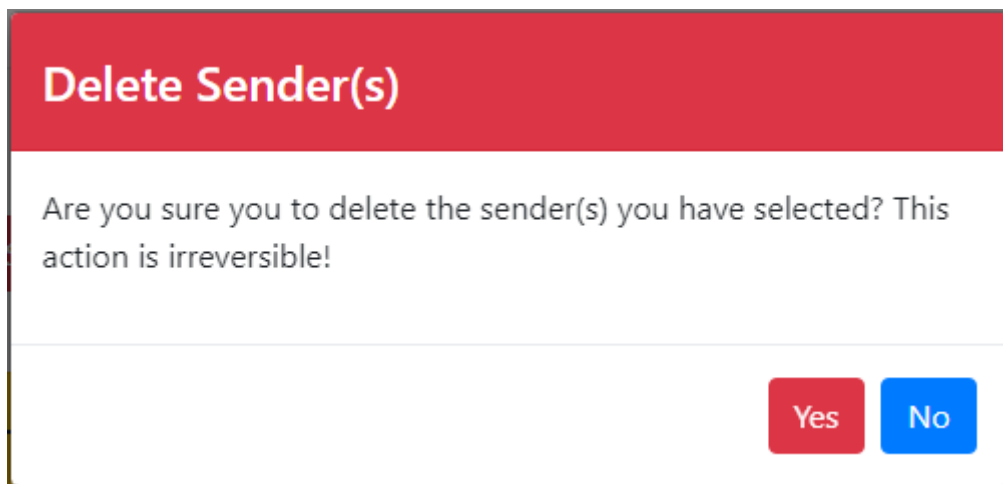
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