Accessing the User Console

The **User Console** can ONLY be accessed by clicking on any of the links or buttons on the daily **Hermes Secure Email Gateway Daily Quarantine Report** or the scheduled **Hermes Secure Email Gateway Scheduled Quarantine Report**.

Hermes Secure Email Gateway Daily Quarantine Report

The Hermes Secure Email Gateway Daily Quarantine Report is a report that Hermes SEG generates on a daily basis and delivers to each user's mailbox. The report MAY contain any emails from the previous day that the system has quarantined and did NOT deliver to the user's mailbox. **By default ALL users receive this report on a daily basis regardless if the report contains quarantined emails.**

Hermes Secure Email Gateway Scheduled Quarantine Report

The **Hermes Secure Email Gateway Scheduled Quarantine Report** is a report that Hermes SEG generates on 2, 4 or 8 hour intervals (depending on configuration) and delivers to a user's mailbox providing that the user was configured to receive this report. The report MAY contain any emails from the same day that the system has quarantined and did NOT deliver to the user's mailbox. **By default this report is NOT send to any users unless those users have been specifically configured to receive this report.**

Each report contains the following links:

- **Report Settings** - Clicking this link will direct you to the Report Settings where you can adjust the settings for this report.
- **Message History** - Clicking this link will direct you to Message History where you can search, view/download and release email messages to your mailbox.
- **Sender Filters** - Clicking this link will direct you to the Sender Filters where you can create block/allow filters for outside email addresses.
- **Online Help** - Clicking this link will direct you to the Hermes SEG Online Help where you can read detailed instructions on how to use each part of the User Console (**Figure 1**).

Figure 1

Daily Quarantine Report for _____ for period 02/23/2022

The listing below shows **0 messages** that the system has quarantined.

If there are no messages listed, then the system did not quarantine any messages for the period listed above.

If you wish to view a message, click on the View Msg button.

If you wish to release a message to your mailbox, click the the Release Msg button.

Additionally, click the links below to access the different sections of the User Console:

- Report Settings - Clicking this link will direct you to the Report Settings where you can adjust the settings for this report.
- Message History - Clicking this link will direct you to Message History where you can search, view/download and release email messages to your mailbox.
- Sender Filters - Clicking this link will direct you to the Sender Filters where you can create block/allow filters for outside email addresses.
- Online Help - Clicking this link will direct you to the Hermes SEG Online Help where you can read detailed instructions on how to use each part of the User Console

Additionally, if quarantined messages exist, the following buttons will be next to each quarantined message:

- **View Msg** - Clicking this button will direct you to the User Console where you can view and/or download that particular message (*provided your email address has been configured by your administrator to be able to download messages*).
- **Release Msg** - Clicking this button will direct you to the User Console where the system will release and deliver that message to your mailbox (*provided that the message is not archived*) (**Figure 2**).

Figure 2

Please note the system periodically purges oldest messages in order to conserve system resources

Date/Time	From	Subject	Type	Spam Score	View Msg	Release Msg
02/23/2022 19:48:21	_____	Payment Advice - Advice Ref:[BIBBC2164179] PAYMENT CANCELLED/RETURNED.	Virus	0.00		
02/23/2022 19:20:49	a.kuzmanica@kdk.hr	Payment Advice - Advice Ref:[BIBBC2164179] PAYMENT CANCELLED/RETURNED.	Virus	0.00		
02/23/2022 18:56:45	giooue1996@smartlinknet.com.br	Yvonne Debroux is looking for YOU	Spam Quarantined	15.09		
02/23/2022 16:03:37		1 Simple Trick Asians Do To Double Their Penis Size	Bad-Header	0.00		
02/23/2022 13:06:05		The #1 secret to squirting	Bad-Header	0.10		
02/23/2022 12:51:06	info@unifyfundingco-go.com	Credit Limit Increase for _____	Spam Quarantined	22.82		
02/23/2022 12:51:05	info@unifyfundingco-go.com	Credit Limit Increase for _____	Spam Quarantined	22.82		
02/23/2022 12:51:04	info@unifyfundingco-go.com	Credit Limit Increase for _____	Spam Quarantined	22.82		

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